

**Finance/Operations**

**December 10, 2019**

**Minutes**

**Attendance:**

Chairman Don Knight  
Vice Chair Louann Boyer  
Supervisor John Strevig  
Supervisor Jeffery Sheely  
Supervisor Ernie Hess  
Township Manager Barbara Krebs  
Secretary-Treasurer Heather Snyder  
Zoning/Code Enforcement Officer Dave Arndt  
Township Engineer Eric Mains, Gannett Fleming

Maintenance Manager Scott Small - Absent

Township Resident Tony Eline of 12 Linden Avenue was in attendance.

**Public Comment:**

Township Manager Barbara Krebs asked for any questions from the public. Township Manager Barbara Krebs asked Tony Eline if he had any questions about the budget and advised she could set up a time to review the budget, which will be scheduled.

**Minutes:**

The Board unanimously approved the November 12, 2019 Finance/Operations meeting minutes.  
Vote 5-0

**Admin:**

Terms are ending for two members of the Planning Commission. Dick Neiderer is interested in serving on the Zoning Hearing Board and Tom Klunk is interested in serving on the Planning Commission. Supervisor Jeffery Sheely would be interested in serving on the Planning Commission because he has been mirroring John Strevig who sits on the Planning Commission.

Discussion on a resident addressing a street light being placed on Oxford Avenue for safety reasons. The Board discussed that a street light is already placed along Oxford Avenue in that stretch of roadway, and another would be to close. Township Manager Barbara Krebs advised that she will get back to the resident.

Discussion occurred regarding replacing the slats of the police fence due to a resident complaint. The Board unanimously voted to change the slats by painting the left side of the fence.  
Vote 5-0

**Streets:**

Township Engineer, Eric Mains, discussed the Poplar Street project for 2020. They are currently working with a geotechnical consultant in order to get a proposal for the project. Authorization would be needed for the Engineer to start the Poplar Street project.

**Recreation:**

Information is currently being pulled together for grant submission for the multi-purpose field for DCNR and the Commonwealth Financing Authority (CFA). A progress report is due by December 18, 2019.

**Stormwater:**

A correspondence from the United States Department of Agriculture (USDA) was included in the packet for review.

Discussion occurred regarding the Growing Greener Grant for the Sherry Village Stormwater Basin.

**Maintenance:**

Township Manager, Barbara Krebs, gave the Maintenance report which included maintenance is ready for snow, Stormwater inlets have been cleaned, the new mower should arrive Thursday, a complaint was received from Conewago Drive regarding leaves in the stormdrains, Eric and Barb will meet with a resident regarding flooding on Third Street and ASJ will be cleaning floors on Thursday.

**Zoning / Planning:**

Dave Arndt, Zoning/Code Enforcement Officer, advised Conewago Contractors is finalizing their conditions and will be asking for final approval.

There are currently two citations in process, one for grass and one for rubbish.

**Engineer:**

Review of the monthly report.

We have submitted a revised plan to the ACCD for review of the NPDES permit package for Plum Creek Community Park and are waiting for review/feedback and inquiring ACCD to determine if the recent statewide changes to the NPDES program will affect our submission.

Discussion regarding Route 116 signal modifications for the preemption device. The Engineer provided documents to PennDOT per PennDOT's technical comments. Township Engineer, Eric Mains, will get the documents to the Township for signature.

**Public Safety:**

The Drug Take Back data report was included for the April 27, 2019 event and the October 26, 2019 event. Conewago Township collected 80 lbs. of unused drugs at the April event and 82 lbs. at the October event.

**New Business:**

Nothing new to discuss.

**Old Business:**

Discussion occurred regarding a request for a street light for safety reasons on a private road off of Oxford Avenue. The Board discussed and decided they do not want to start installing street lights at private drive locations within the Township. The Board noted they would not be opposed to property owners installing/maintaining approved lights for safety.

**Budget/Finance:**

Proceed with the budget as is on public display for the December 16, 2019 Board of Supervisors meeting.

**Closed Caucus:**

Nothing additional to discuss.

The Board unanimously adjourned the meeting at 10:57 a.m.

Respectfully submitted by:

Heather Snyder, Secretary-Treasurer