

Finance/Operations

October 15, 2019

Minutes

Attendance:

Chairman Don Knight
Vice Chair Louann Boyer
Supervisor John Strevig
Supervisor Ernest Hess
Supervisor Jeffery Sheely
Township Manager Barbara Krebs
Secretary-Treasurer Heather Snyder
Zoning/Code Enforcement Officer Dave Arndt
Maintenance Manager Scott Small
Township Engineer Eric Mains, Gannett Fleming
Project Specialist Virginia Thorton, Gannett Fleming

Township Resident Tony Eline of 12 Linden Avenue was in attendance. Also in attendance was Steve Hartlaub of Weber Insurance to review the 2020 Insurance renewal.

Minutes:

The Board unanimously approved the September 10, 2019 Finance/Operations meeting minutes.
Vote 5-0

Admin:

Steve Hartlaub of Weber Insurance reviewed the 2020 renewal for Worker's Compensation, Municipal Liability, Public Officials and Police Professional Insurance. Advising that Worker's Compensation payrolls adjusted to match last year's audit and the Public Officials premium increased because the full-time employee count increased. Weber is still working on pulling together numbers for medical and dental. Steve Hartlaub left the meeting at 9:45 a.m.

Barbara Krebs, Township Manager, advised the Board that the PSATS committee meeting will be held November 18 and 19, 2019 and she will absent from the regular Board of Supervisors meeting on November 18, 2019.

Discussion and review of the proposed 5 year audit agreement with Brown, Schultz, Sheridan & Fritz formally RLH.

Discussion regarding the CODY System for the Police Department.

Discussion regarding an IT system upgrade in 2020 to include upgrading to Microsoft 365.

The Township has been contacted regarding a cell tower at the Plum Creek Park and SAVES. Plum Creek Recreational Park is in the Clean and Green program through 2021.

Vice Chair Louann Boyer discussed options to address a concerned resident's email regarding the appearance of the police fence. The Board had discussed painting the fence the same color as the building to have it blend in for appearance, however the resident feels the Board should look at planting landscape instead. After discussion the Board does not want to proceed with planting or painting at this time. Note: maintenance and security would become issues for the department.

Streets:

Discussion and review of the draft Preemption Resolution for Rt. 116 & Centennial Road signal light. The preemption device will allow fire personnel to proceed through the light.

Recreation:

A \$25,000.00 county grant was received for basketball courts, horseshoe pits and grills at Plum Creek Park.

The grant for the Multi-purpose field was denied.

A meeting with the Army Corps of Engineer will be set up along with Township Engineer Eric Mains and Township Manager Barbara Krebs to discuss grants through the organization.

Stormwater:

Discussion regarding 560 N. Blettner Avenue drainage.

Maintenance:

Scott Small, Maintenance Manager reviewed his monthly report including mowing, maintaining parks, street sweeping and cleaning of Stormwater outfalls. Road shoulders have been mowed. Weed spraying in Sherry Village and Conewago Drive area has been completed.

A new dump truck was purchased and should be delivered soon.

The Police Garage is complete.

The 2014 Dodge Charger was sold for \$3,600.00. This was placed on Municibid.

Rear tires on the backhoe were replaced costing \$1,700.00.

The Maintenance Dept. employees have been attending LTAP classes.

Zoning / Planning:

Dave Arndt, Zoning/Code Enforcement Officer advised the Board of the May Martin plan waiver request, Smith Auto conditional approval, Trone Family Trust, Precision Cut plan received and the Klunk Farm concept plan.

Engineer:

Review of the monthly report.

Continuing to work on the Growing Greener grants.

Public Safety:

Police garage is complete.

Straban Township Shooting Range

New Business:

Review and discussion of water main on Maple Drive

Old Business:

Discussion regarding authorization to advertise the holding tank ordinance.

Discussion regarding drafting a resolution for the Manager and Solicitor to start the process of updating the policies and bylaws.

Public Comment:

No public comment.

Budget/Finance:

Discussion and review of the Stormwater budget including projects to be completed this year and next with the help of Growing Greener grants.

Discussion and review of the General Fund budget including a tax increase for Emergency Service Fund, the purchase of CODY System for the Police Department, part-time staff member to a full-time status, revenue carry-in from 2019 of \$250,000.00 for 2020 and health insurance cost.

Next meeting is November 12, 2019 at 9:30 a.m.

The Board unanimously adjourned the meeting at 11:05 a.m.

Respectfully submitted by:

Heather Snyder, Secretary-Treasurer