

Finance/Operations

August 13, 2019

Minutes

Attendance:

Chairman Don Knight
Vice Chair Louann Boyer
Supervisor John Strevig
Supervisor Ernest Hess
Supervisor Jeffery Sheely
Township Manager Barbara Krebs
Secretary-Treasurer Heather Snyder
Zoning/Code Enforcement Officer Dave Arndt
Maintenance Manager Scott Small
Township Engineer Eric Mains

Township Resident Tony Eline of 12 Linden Avenue was in attendance.

Minutes:

The Board unanimously approved the July 9, 2019 minutes.

Admin:

The Township has been involved in the Adams County Hazard Mitigation Plan.

Adams County Recycling & Waste Management Info. updated booklets were included for review.

Discussion on moving a 6ft dividing wall in the Maintenance office for more open space. The Board had no concern with moving forward.

A copy of a passed Resolution from the Hanover Borough re: final water/sewer/stormwater/refuse billing was included for review. Advising the Hanover Borough will no longer be providing a final for tenants.

Streets:

A copy of a passed Resolution from Hanover Borough re: Eisenhower Drive ext. project was enclosed for review.

Discussion on Blettner Avenue street/stormwater repairs from a utility pipe that was hit. PA One Call did not mark utility line.

Additional funds needed for the preemption device at Rt. 116/Sunday Drive was approved.

Recreation:

Soccer Tournament Agreement has been signed and the tournament will take place August 24 & 25, 2019 at Plum Creek Rec Park.

Plum Creek Park access exiting the park onto Water Street is in effect. Township Manager Barbara Krebs and Acting Chief of Police Gary Baumgardner meet with the Soccer Club parents utilizing the soccer fields at the park that they will to obey traffic signs and citations will be issued if needed.

Continuing to work on County grant for a basketball court.

Pickle ball courts are being utilized at Cheetah Pak tennis court with no complaints at this time.

Stormwater:

Stormwater pond in Allwood Manor has been mowed.

Discussion on types of bridge structure at Plum Creek Park for Growing Greener grant.

Township Solicitor Tim Shultis is pulling together a resolution for stormwater pond usage.

Staff will meet with 240 Stafford Drive regarding the stormwater/drainage concern.

Maintenance:

The Maintenance Department is working on the electric in the new police garage.

Line painting will take place on Thursday.

Pulling together numbers for the street budget preparation.

Working on tree trimming in the Township.

Continuing to work on playground drainage at Plum Creek Rec Park.

Zoning / Planning:

The Adams County COG meeting summary was included for review.

Yard waste pick-up scheduled August 14 & 15, 2019.

Review and discussion on rezoning of 5 properties in the Township. The Planning Commission at their August 1, 2019 meeting voted 3 to 1 in favor to recommend to the Board of Supervisors that the 5 properties of Klunk Estate, 105 Carlisle, LLC, Rittase, SAVES and Murren be re-zoned from Agriculture to R-1 Residential Suburban with exception of the area of the Klunk estate within the flood zone.

Smith Auto is requesting 3 waivers and Resolution.

Mavis Tire submitted a revised plan.

Engineer:

Review of the monthly report.

Public Safety:

No new business to discuss.

New Business:

No new business to discuss.

Old Business:

Fireworks Ordinance was approved by Fire Chief. Solicitor will pull together and advertise for adoption.

Maintenance Manager Scott Small, Zoning/Code Enforcement Officer Dave Arndt, Township Engineer Eric Mains and Township resident Tony Eline left the meeting.

Budget/Finance:

Review and discussion of the police garage, fire dedicated .25 mill and the continuation of looking into insurance options.

Review and discussion on upgrading phone system to a voice over IP system. Working on pricing through 3rd Element. \$2,750.020 for the upgrade of the phones.

Discussion on upgrading software to office 365, new server and a password management solution.

Quote received from Miller, Brown & Ohm to continue with payroll services and bank reconciliations.

MMO discussion regarding staying as is and not dropping a quarter of percent. This will need to be approved by resolution by October.

Public Comment:

No public comment.

Next meeting is September 10, 2019 at 9:30 a.m.

Respectfully submitted by:

Heather Snyder, Secretary-Treasurer