

Finance/Operations

June 11, 2019

Minutes

Attendance:

Vice Chair Louann Boyer
Supervisor John Strevig
Supervisor Ernest Hess
Township Manager Barbara Krebs
Asst. Secretary-Treasurer Angela Pabon
Zoning/Code Enforcement Officer Dave Arndt
Maintenance Manager Scott Small
Township Engineer Eric Mains

Chairman Don Knight - Absent
Supervisor Jeffrey Sheely – Absent
Secretary-Treasurer Heather Snyder - Absent

Tony Eline of 12 Linden Avenue was in the audience.

Minutes:

The Board unanimously voted to approve the May 14, 2019 minutes. Vote 3-0

Admin:

Ryan Gladhill's Wastewater Treatment Operator License
PSATS Youth Awards Contest correspondence was included for review
PSATS Fulfilled Resolution Report correspondence was included for review
Discussion regarding a letter from a resident requesting a streetlight be added to Oxford Avenue

Budget/Finance:

Bid openings for the Police Garage were due by 9:30 a.m today.

Bid Opening:

Township Engineer Eric Mains commenced the bid opening for the Police Pole Building / Commercial Garage at 9:40 a.m. The bids were opened and read as the following:

- | | |
|-------------------------|-------------|
| 1. Dutchman Contracting | \$62,172.00 |
| 2. Conestoga Buildings | \$63,968.00 |

Township Manager Barbara Krebs advised that the bids were higher than the allotted amount discussed with the Board, therefore the bid would be not be awarded at this time. Township Manager Barbara Krebs advised that the bid amount would be discussed and reviewed with the Board of Supervisors at the workshop meeting and awarded during the next Board meeting on June 17, 2019.

Streets:

Township Engineer Eric Mains advised submittals are coming in for concrete, stone, ADA ramps and schedule.

Recreation:

The playground equipment is currently being installed at the Plum Creek Recreation Park and mulch has been ordered.
Discussion regarding submitting a new grant application to add a basketball court, charcoal grills/pit and a horseshoe pit to Plum Creek Park.

Supervisor Ernest Hess made a motion to authorize staff to move forward with the gathering of information for a new county grant for a basketball court, horseshoe pits, charcoal grills and a charcoal disposal pit at Plum Creek Park, seconded by Supervisor John Strevig. Vote 3-0

Supervisor John Strevig made a motion to authorize staff to work with Gannett Fleming to prepare the county grant application for Plum Creek Park, seconded by Supervisor Ernest Hess. Vote 3-0

Stormwater:

Township Engineer Eric Mains advised the NPDES Permit is ready but electric and playground must be complete in order to submit it.

Township Manager Barbara Krebs advised Growing Greener Grant approval has been received for the Plum Creek pipe removal and Blettner Avenue Basin Retrofit Projects.

Maintenance Manager Scott Small advised a pipe was replaced on Oxford Avenue, 26 storm drain boxes were cleaned this month, street sweeping is complete for New Oxford Borough and will be charged for 21 hours of work, mid-summer street sweeping will occur soon.

Township Engineer Eric Mains advised a MS4 Permit progress summary report for DEP will need to be started.

Engineer:

Review of the monthly report.

A bond reduction request has been received from 115 Ram Drive. Supervisor John Strevig made a motion to authorize Township Engineer Eric Mains to review the project on 115 Ram Drive for the bond reduction request, seconded by Supervisor Ernest Hess. Vote 3-0

Discussion and review of Conewago Enterprises expansion yard project and Rettew's inquiry regarding the necessity of installing a flapper valve in the Basin.

Discussion regarding the illicit discharge of grass clippings.

Maintenance:

Maintenance Manager Scott Small advised the playground area at Plum Creek Park was excavated for equipment and drainage install. Seepage pit needs to be completed yet. Playground chips will be coming Wednesday.

Shoulder mowing will occur around the week of July 4th.

Continued mowing weekly. Plum Creek will be mowed the week of June 24th.

All 6 vehicles are due for inspections and preventative maintenance.

Zoning / Planning:

The Adams County COG meeting summary was included for review.

Discussion of active land development plans.

Discussion and review of the Zoning Ordinance amendment to the Industrial District.

New Business:

No new business to discuss.

Old Business:

No new business to discuss.

Public Comment:

No public comment.

The Board of Supervisors called an Executive Session at 10:35 a.m. to discuss personnel issues. Vote 3-0

The Board of Supervisors unanimously voted to adjourn the Executive Session at 10:45 a.m. Vote 3-0

The Board of Supervisors unanimously voted to reconvene the meeting at 10:45 a.m. Vote 3-0

The Board of Supervisors unanimously voted to adjourn the meeting at 10:50 a.m. Vote 3-0

Next meeting is July 9, 2019 at 9:30 a.m.

Respectfully submitted by:

Angela Pabon
Assistant Secretary-Treasurer