

Finance/Operations

April 9, 2019

Minutes

Attendance:

Chairman Don Knight
Vice Chair Louann Boyer
Supervisor Jeffrey Sheely
Supervisor Ernest Hess
Township Manager Barbara Krebs
Zoning/Code Enforcement Officer Dave Arndt
Maintenance Manager Scott Small
Township Engineer Eric Mains
Project Specialist Virginia Thornton

Supervisor John Strevig - Absent

There were 4 people in the audience.

The Finance/Operations meeting commenced at 9:30 a.m.

Minutes:

Vice Chair Louann Boyer made a motion to approve the March 12, 2019 meeting minutes seconded by Supervisor Jeff Sheely. Vote 4-0

Bid Opening:

Township Engineer Eric Mains commenced the bid opening for the 2019 Street Surfacing project for Basilica Drive, North Blettner Avenue, Bear Circle, North Third Street, Oxford Avenue and Wetzell Drive at 9:32 a.m. The bids were opened and read as the following:

- | | |
|----------------------------------|--------------|
| 1. Conewago Enterprises | \$326,807.00 |
| 2. New Enterprise Stone and Lime | \$373,959.00 |
| 3. JVI Group, Inc. | \$345,411.29 |
| 4. C.E. Williams | \$369,736.00 |

Township Engineer Eric Mains advised that Conewago Enterprises is the lowest bidder. Township Manager Barbara Krebs advised that the bids would be discussed and reviewed with the Board of Supervisor's next Monday April 15, 2019.

Admin:

Discussion and review of the ACATO Executive Committee questions asking the Board to review two Legislative subjects; support or oppose having three or more UCC inspectors available to the residents and support or oppose having two UCC inspectors available (PSATS Resolution 2018-29) and support or oppose having the State collect Earned Income Tax (PSATS Resolution 18-25).

Budget/Finance:

Supervisor Ernie Hess made motion to approve the SAVES agreement for the janitorial fee of \$200.00 for the PennDot Eisenhower Drive May 9, 2019 meeting, seconded by Vice Chair Louann Boyer. Vote 4-0

Streets:

Recreation:

Supervisor Ernie Hess made motion authorizing \$50,000.00 from the 2018 fund balance as matching funds for the multi-purpose field grant, seconded by Supervisor Jeff Sheely.

Vote 4-0

Letter from McSherrystown Borough requesting the use of Cheetah Field for T-Ball.

Stormwater:

Township Engineer Eric Mains advised that he has copies of the MCM 6 Report to review and continuing to work on the MCM 3 report with Maintenance Supervisor Scott Small to finalize.

Maintenance Supervisor Scott Small advised they have been working on stormdrain box replacement and Street Sweeping is about 95 % complete. Oxford Township and Berwick Township both contacted him and we will be providing services as in the past.

Engineer:

Eric Mains, Township Engineer distributed the Engineer's Report for March.

Eric Mains, Township Engineer advised that he has been working on the Township's construction project and the Highway Occupancy permit for the Plum Creek Community Park.

Maintenance:

Scott Small, Maintenance Manager, advised maintenance has been busy working on pothole repair, spot mowing, base repair, and sign replacement.

The full-time road department employees have completed PA Flagger training which is a 3 year certification.

Discussion and review on Township policies concerning a complaint received regarding a pothole on Sunday Drive.

Zoning:

Dave Arndt, Zoning/Code Enforcement Officer reviewed the March COG Meeting including:

Resolution 2019-1 of the Adams Co. Council of Governments Right To Know prohibiting personal information to be given out.

The County will be getting new voting machines.

April 25, 2019 Legislative Forum at the Emergency Management Center

The recent electronic recycling program collected 2.58 tons.

Discussion and review of recent Land Development plans for Smith-Carlisle St., Blettner Ave. and Centennial Commons.

New Business:

The draft Spring newsletter was given to the Board to review.

Old Business:

Hanover Borough flushed hydrants April 1 – 4th, 2019.

Public Comment:

No public comment.

The Board of Supervisors called an Executive Session at 10:45 a.m. to discuss legal and personnel issues. Vote 4-0

The Board of Supervisors unanimously voted to adjourn the Executive Session at 11:07 a.m. Vote 4-0

The Board of Supervisors unanimously voted to reconvene the Workshop at 11:07 a.m. Vote 4-0

The Board of Supervisors unanimously voted to adjourn the meeting at 11:07 a.m. Vote 4-0

Next meeting is May 14, 2019 at 9:30 am.

Respectfully submitted by:

Heather Snyder
Secretary-Treasurer