

CONEWAGO TOWNSHIP BOARD OF SUPERVISORS

541 OXFORD AVENUE

HANOVER, PA 17331

BOARD OF SUPERVISORS REGULAR MEETING, AUGUST 15, 2016

Chairman Bob LeGore called the meeting to order at 7:00 p.m. with the Pledge of the Flag and followed by a moment of silence.

The following Supervisors were in attendance:

Robert LeGore Ted Bortner Zachary Brillhart Louann Boyer

Don Knight - Absent

The following appointed Township professionals were also in attendance:

Barbara Krebs, Township Manager Dave Arndt, Code Enforcement/Zoning Officer

Jim Yingst, Solicitor Eric Mains Gannett Fleming, Engineer

Heather Snyder, Secretary/Treasurer

There were 4 persons total in the audience including: Maintenance Manager Scott Small, Sgt. Baumgardner, Tony Eline of 12 Linden Avenue and Gerald Funke from Group Hanover Inc.

1. MINUTES

Supervisor Ted Bortner made motion to approve the draft minutes from the July 18, 2016 workshop and regular meeting, seconded by Supervisor Boyer. Vote 4-0

2. COMMUNICATIONS AND INTERACTIONS

SAVES July Report enclosed for review.

York Adams Tax Bureau Minutes and Information for review.

Letter dated July 25, 2016 from Hamilton Township traffic study for review.

Rabbit Transit letter dated July 8, 2016 for review.

Letter dated July 14, 2016 from Gannett Fleming regarding the sanitary overflow.

Act 205 notice of 2016 distress determination.

Adams County Association of Township Officials newsletter.

Road closures notification for September 10, 2016.

Community shred event hosted by ACNB Gettysburg September 24, 2016.

3. REPORT FROM COMMITTEES

Administration (Knight/LeGore)

Chairman Bob LeGore made motion to approve the Maintenance employee Steve Bethas from probationary period effective August 17, 2016 to regular full-time status per employee contract, salary to reflect the same, seconded by Supervisor Bortner. Vote 4-0

Chairman Bob LeGore made motion to approve the Secretary-Treasurer successful completion of probationary status to regular full-time status per personnel manual, salary to reflect the increase wage of 5% effective August 7, 2016, seconded by Supervisor Brillhart. Vote 4-0

Public Safety (LeGore /Bortner/Alternate Knight)

Supervisor Brillhart made motion to approve & authorize for payment continuing education costs for successful completion of college course in Violence, Threats, Terror & Insurgency by Officer Duncan in the amount of \$2,561.00, seconded by Supervisor Brillhart. Supervisor Boyer stepped out of the room and was not present for the voting.

Vote 3-0

Recreation (Knight/Boyer)

Meeting for August 17, 2016 at 9:00 a.m.

Supervisor Boyer made motion to install security cameras and lights at the airport recreation property authorizing up to \$10,000.00, seconded by Supervisor Bortner. Vote 4-0

Agricultural Preservation (Brillhart)

Nothing to report.

Roads (Bortner/Knight)

Supervisor Bortner made motion to award the bid for the 1995 Ford F700 Dump Truck to the successful bidder Tom Mackin, Liberty Fuel and Supply Co. in the amount of \$15,000.00, seconded by Supervisor Brillhart. Vote 4-0

Pension Board (Bortner)

Supervisor Bortner made motion to approve Resolution 2016-N the Minimum Municipal Obligation (MMO) calculation for the Police Pension year 2017, seconded by Chairman Bob LeGore. Supervisor Louann Boyer abstained. Vote 3-0

Next meeting scheduled for August 25, 2016 and open to the public.

4. REPORT FROM SECRETARY-TREASURER

Supervisor Ted Bortner made motion to approve the Secretary/Treasurer’s Report. Supervisor Zach Brillhart seconded the motion. Vote 4-0

Supervisor Zach Brillhart made motion to approve payment of prepaid bills and all invoices noted on the report for August 11, 2016. Supervisor Bortner seconded the motion. Vote 4-0

5. PUBLIC COMMENT

No public comment.

6. REPORTS FROM DEPARTMENTS

Police

Police Report for July was prepared in the packet.

Sgt. Baumgardner advised the Board of Training with the school district and that it went well.

Township Solicitor Yingst

Solicitor Jim Yingst gave a review of the items he has been working on, including Real Estate tax exemptions.

Township Manager

Manager Barbara Krebs gave an update on her monthly staff report. A doodle poll will be sent out to the Supervisor’s to schedule budget workshops.

Supervisor Bortner made motion to approve extending the Municipal Waste contract through December 21, 2017 with the current hauler Waste Management. Supervisor Brillhart seconded the motion. Vote 4-0

Township Engineer (Eric Mains, Gannett Flemming, Inc.)

Engineer Mains gave a review of his Engineer Report for August 2016. Wetzal Drive road project to start after Labor Day. Peanut Drive to have last field inspection scheduled.

Engineer Mains will be presenting to the Municipal Authority board the GIS data for the Stormwater Management. All Board of Supervisors are encouraged to attend.

7. CODE ENFORCEMENT

Activities summary from Zoning/Code Enforcement Officer *dated August, 2016.*

Code Enforcement/Zoning Officer Dave Arndt provided a handout to the Board showing the process and timelines for the current properties in violation.

8. SUBDIVISION/LAND DEVELOPMENT

SALDO report for August 2016 was given for review.

The Planning Commission meeting minutes from August 4, 2016 were enclosed for review.

Supervisor Bortner made motion to approve T Baird McIlvain preliminary/final plan and Resolution 2016-M per the Planning Commission recommendation. Supervisor Brillhart seconded the motion. Vote 4-0

9. ZONING

Zoning Hearing meeting for September 7, 2016 regarding 5955 Hanover Road property.

10. OTHER BUSINESS, Comments, and Announcements

Nothing to report

11. MEETING SCHEDULE

Recreation Committee Workshop – August 17, 2016 at 9:00 a.m. (no workshop at 8:00 a.m.)

Administration Committee Meeting – August 17, 2016 at 10:00 a.m.

Police Pension Committee Meeting – August 25, 2016 at 10:00 a.m.

Planning Commission Meeting – September 1, 2016 at 7:00 p.m.

Zoning Hearing Board Meeting – September 7, 2016 at 7:00 p.m.

Public Safety Committee Meeting – September 12, 2016 at 7:00 p.m.

Road Committee Meeting – September 12, 2016 at 10:00 a.m.

Municipal Authority Meeting – September 12, 2016 at 6:00 p.m.

Board of Supervisors Workshop – September 19, 2016 at 5:00 p.m.

Board of Supervisors Meeting – September 19, 2016 at 7:00 p.m.

12. ADJOURNMENT

Supervisor Louann Boyer made motion, seconded by Supervisor Ted Bortner to adjourn the meeting at 7:57 p.m. Vote 4-0

Respectfully Submitted:

Heather Snyder, Secretary/Treasurer